

STATE OF MARYLAND
BOARD OF WATERWORKS AND WASTE SYSTEMS OPERATORS
FINAL MINUTES OF THE MEETING HELD ON: February 21, 2013

MISSION OF THE MARYLAND BOARD OF WATERWORKS & WASTE SYTEMS OPERATORS

The Treatment Systems that provide drinking water for our citizens and handle the wastes generated by our daily activities play an important role in protecting Public Health and the Environment of Maryland. Through the Certification Program established by State Law, the "Board of Waterworks and Waste Systems Operators" sets the education, experience and examination standards for Operators and Superintendents who work in these vital systems.

BOARD MEMBERS PRESENT

William Shreve	James Stewart	Dominic Deludos
Hiram Tanner	Russell Kelley	Nancy Reilman
Joe Johnson	Nancy Hausrath	

OTHERS PRESENT

Tom Riley	MES Liaison
Jack Bowen	MRWA Liaison
Noelle Anuszkiewicz	CWEA Liaison
Karen Brandt	MCET Liaison
Dave Duree	MOWPA Liaison
Christian Dabb, Esq.	MDE AG's Office
George Kohutiak	Board Counsel
Lawrence Robinson	Board Technical Advisor
E. Lee Haskins	Board Secretary

01. CALL TO ORDER

Board Chairman, Bill Shreve called the meeting to order at 10:15 A.M. at the Washington Suburban Sanitary Commission Headquarters, in Laurel, Maryland. Eight Board Members, five Board Liaisons, an Assistant Attorney General from MDE, the Board Counsel, the Board Technical Advisor, and the Board Secretary were present.

02. AGENDA REVIEW AND ADOPTION OF PROPOSED MEETING AGENDA

It was moved by Nancy Hausrath, and seconded by Joe Johnson to approve the meeting agenda with two additions under "Ongoing Business". The motion was approved unanimously.

03. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

Board Members agreed to table approval of the January meeting minutes, until the March Board meeting.

04.11.13

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2 **04. BOARD CHAIRMAN'S COMMENTS**

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4 Board Chairman, Bill Shreve welcomed everyone, and thank them for
5 attending and braving the limited parking conditions.
6

7 **04A. PRESENTATIONS**

8
9 There were no presentations.
10

11 **05. SECRETARY'S REPORT**

12
13 **A. Administrative Activities.** Mr. Haskins reported:

- 14
15 1. The overall-passing rate for the certification exams from
16 August, 2012 through January, 2013 was 32%. (Last Month =
17 32%)
18
19 2. Board revenues through February 16, 2013 were **\$120,789.25**
20 The Board expenses were **\$153,558.11**. The encumbrances were
21 **\$17,495.00**. The Board's budget allowance for FY 2013 is
22 **\$232,480**.
23

24 **B. Correspondence.**

25
26 Rene Javier sent in his official letter of resignation from
27 the Board. (It is noted that under Maryland COMAR regulations
28 Board Members serve until a new Member is appointed and sworn
29 into replace them!)
30

31 **06. REVIEW OF APPLICATIONS**

32
33 **REQUESTS FOR RECIPROCITY:**

34
35 1. Michael J. Carroll

36
37 REQUEST: Mr. Carroll works for the Parsons Corporation. Parsons is
38 one of the world's largest engineering and construction
39 organizations specializing in infrastructure, transportation,
40 planning, environmental operations, industrial operations. Mr.
41 Carroll is planning to work at the FMC site at 1701 E. Patapsco
42 Avenue. The work is primarily for remediation of groundwater
43 contaminants. This request is pending the contract being awarded to
44 his company.
45

46 Board Members deferred action on this request during last months
47 meeting. Board staff obtained more information regarding the
48 expiration date of Mr. Carroll's New Jersey licenses. Nancy Hausrath
49 motioned to approve an I6 certificate for Mr. Carroll. The motion
50 was seconded by Dr. Kelley. Board Members voted unanimously to grant
51 an I6 certificate to Mr. Carroll pending the awarding of the

1 contract to his company.

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4
5 2. Douglas D. Taylor

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7 REQUEST: Mr. Taylor works for the Parsons Corporation. Parsons is
8 one of the world's largest engineering and construction
9 organizations specializing in infrastructure, transportation,
10 planning, environmental operations, industrial operations. Mr.
11 Taylor is planning to work at the FMC site at 1701 E. Patapsco
12 Avenue. The work is primarily for remediation of groundwater
13 contaminants. This is pending the contract being awarded to his
14 company.

15
16 Board Members deferred action on this request during last month's
17 Board meeting. Board staff obtained more information regarding the
18 process for industrial certification in the State of New York. Nancy
19 Reilman moved to approve an I6 certificate for Mr. Taylor. The
20 motion was seconded by Dr. Kelley. Board Members voted unanimously
21 to grant an I6 certificate to Mr. Taylor for his New York Grade 4A
22 license, this action is pending the awarding of the contract to his
23 company.

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25 *****

26
27 REQUESTS FOR Educational Substitution:

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29 REQUEST: Mr. Spearman works for the City of Baltimore at the Back
30 River facility. He is requesting "Educational Substitution" for
31 Maryland Wastewater Treatment Operator Class W5 and WA certificates.
32 He has 27 credits in math and science courses.

33
34 Board Members discussed the issues regarding the request. Nancy
35 Reilman moved that the Board grant 9 months "Educational
36 Substitution" for Mr. Spearman. The motion was seconded by Nancy
37 Hausrath. The motion was approved unanimously. Mr. Spearman will now
38 be eligible to receive his Operators W5A certificate on June 1,
39 2014.

40
41 *****

42
43 Request for Experience Credit:

44
45 REQUEST: Mr. Martin works for the Town of Westernport. He is
46 requesting "Experience Credit" for a Maryland Wastewater Collection
47 Operator Class 2 certificate. Mr. Martin holds a number of other
48 certifications.

49
50 Board Members discussed the issues regarding the request. Nancy
51 Reilman moved that the Board grant 12 months "Experience Credit" for
52 Mr. Martin. The motion was seconded by Hiram Tanner. The motion was

1 approved unanimously. Mr. Martin will now be eligible to receive his
2 Operators C2 certificate on December 1, 2013.

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4 *****

5 6 **REQUESTS FOR RECIPROCITY:**

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8 REQUEST: Mr. Comeau works for the Environmental Chemical Corporation
9 (ECC). Mr. Comeau is planning to work at the Aberdeen Proving
10 Grounds in Harford County, Maryland. His company was awarded the
11 contract in August of 2012.

12
13 Mr. Comeau is requesting reciprocity from his Massachusetts
14 Wastewater Operator Grade 5 license for a Maryland Wastewater
15 Treatment Operator Class 5 certificate. A copy of his Massachusetts
16 license is attached. The license will expire on 12/31/2013.

17
18 Board Members agreed to defer action on the request until Board
19 staff obtained more information regarding Mr. Comeau's previous work
20 experience in Massachusetts, and the system under which he was
21 licensed by the Massachusetts point system.

22 23 **07. COMMITTEE REPORTS**

24 25 **A. Magazine Sub-Committee**

26
27 A. Nancy Hausrath is working on an "Ask the Board" article for
28 publication for the end of March.

29 30 **B. Training Review and Evaluation (TRE) Committee**

31
32 The committee will meet on March 13th.

33 34 **8. ON-GOING BUSINESS**

35
36 A Work on the "New Proposed Regulations" was deferred.

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38 B. The Board Secretary explained that the Board has received
39 the formal "Letter of Resignation" from Rene Javier. Rene
40 is still technically a Board Member until someone is
41 actually sworn in to take his place on the Board. Board
42 Liaison, Noelle Anuszkiewicz has been placed in nomination
43 to the Governor's Appointments Office to replace Rene as
44 the Board's "County Government Member".

45 46 **9. DISCUSSION WITH BOARD LIAISONS AND GUESTS**

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48 A. Don Sprinkle, the WWOA Liaison was not present.
49 B. Tom Riley, the MES Liaison had no issues of concern.
50 C. Jack Bowen, the MRWA Liaison stated that his organization
51 now has funding to continue offering free classes.
52 D. Noelle Anuszkiewicz, the CWEA Liaison stated that her

1 organization is asking for nominations for certain safety
2 awards. Also, information regarding the "Short Course" will
3 be available by next month. Maryland WARN and MEMA are
4 conducting a training effort at WSSC on April 30th. This
5 training will be NIMS oriented and Steve Gerwin will be
6 moderating.

7 E. Karen Brandt, the MCET Liaison stated that her organization
8 will not be able to continue offering the "Superintendent's
9 Training" at the "Short Course" after this year, due to
10 increasing costs. CWEA has donated \$1000.00 to MCET to aide
11 in combining the 2 guidebooks to one on-line guide. WOOA has
12 also promised to donate the same amount for this effort.

13 F. Dave Duree, the MOWPA Liaison stated that his organization
14 has conducted 2 training sessions for Operations and
15 Maintenance. A third class is scheduled to take place in
16 March.

17 18 **10. CLOSED SESSION**

19
20 The Board met in closed session on February 21, 2013 from 12:19
21 PM until 1:29 P.M. to consider and discuss a disciplinary matter
22 concerning a certified operator, including the suspension or
23 revocation of the operator's Board-issued certificates, and to
24 consult with counsel to obtain legal advice regarding the matter.

25
26 State Government Article, §§10-508(a)(1)(i) and 10-508(a)(7)
27 authorize closing a Board meeting for these purposes.

28
29 Acting on a motion by Dr. Kelley, seconded by Nancy Hausrath, Board
30 Members present and agreeing to close the meeting were: Nancy
31 Reilman, James Stewart, Dominic Delodos, Hiram Tanner, and Joe
32 Johnson, It is noted that Chairman Shreve did not vote. The Board
33 Counsel, George Kohutiak, the MDE Special Prosecutor, Christian
34 Dabb, the Board Technical Advisor, Lawrence Robinson, and the Board
35 Secretary, E. Lee Haskins, were also present. The vote was unanimous
36 to close the session.

37 38 **Discussion:**

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40 The MDE Special Prosecutor, Christian Dabb, briefed the Board
41 regarding his negotiations with the operator's lawyer and presented
42 the operator's settlement offer to the Board. According to Mr.
43 Dabb, the operator understands the case and is willing to settle the
44 matter without a hearing by accepting a one-year suspension of
45 certification. The Board discussed the settlement offer, but was
46 not willing to accept the offer at this time. Board members had
47 questions and concerns that they felt could be addressed at a
48 hearing. A motion was made by Joe Johnson to schedule a hearing and
49 have the Special Prosecutor conduct a pre-hearing conference with
50 Board Counsel and the operator's lawyer. The motion was seconded by
51 Dr. Kelley. The motion was passed unanimously. Another motion was
52 made by Nancy Reilman to hold the hearing, if needed, during either

1 the April or June Board meeting. The motion was seconded by Joe
2 Johnson. The motion passed unanimously.

3
4 **Motion to Adjourn:**

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6 Acting on a motion by Jimmy Stewart, seconded by Nancy Hausrath,
7 Board Members voted unanimously to come out of closed session at
8 1:29 P.M. The vote was unanimous.

9
10 **11. ADJOURNMENT**

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12 Acting on a motion by Nancy Hausrath, seconded by James
13 Stewart, Board Members voted unanimously to adjourn the meeting
14 at 1:29 P.M. **The next Board meeting is scheduled for March 21,**
15 **2013, at the Maryland Environmental Service Headquarters, in**
16 **Millersville, Maryland. The meeting will start at 10:00 A.M.**

17
18 Respectfully Submitted,
19 E. Lee Haskins
20 Board Secretary